



## **Charging and Remissions Policy**

**This policy was approved by the  
Governing Body in November  
2012**

# Pearl Hyde Community Primary School

## Policy on Charging

### 1 Introduction

- 1.1 All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

### 2 Voluntary contributions

- 2.1 When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents/carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, the trip will still go ahead which means that it may include children whose parents/carers have not paid any contribution. We do not treat these children differently from any others.
- 2.2 If a parent/carer wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents/carers have a right to know how each trip is funded, and the school provides this information on request.
- 2.3 The following is a list of additional activities, organised by the school, for which voluntary contributions are requested from parents/carers. This list is not exhaustive:
- visits to museums;
  - sporting activities which require transport expenses;
  - outdoor adventure activities;
  - visits to or by a theatre company;
  - school trips abroad;
  - musical events.

### 3 Residential visits

- 3.1 If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education or travel expenses. However, we do suggest a charge to cover the costs of board and lodging, although parents/carers who receive state benefits are exempt from this charge. If we cannot raise sufficient funding through these voluntary contributions, that aspect of the curriculum would have to be covered in other ways.

### 4 Music tuition

- 4.1 All children study music as part of the normal school curriculum. We do not charge for this.
- 4.2 There is a charge for individual or small-group music tuition, since this is an additional curriculum activity, and not part of the National Curriculum. These individual or small-group lessons are taught by peripatetic music teachers. We make a charge for these lessons, but parents/carers in receipt of state benefits are exempt from payment. We give parents/carers information about additional music tuition at the start of each academic year.

## **5 Swimming**

- 5.1 The school organises swimming lessons for all children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge for this activity. We inform parents/carers when these lessons are to take place, and we seek the parents/carers written permission for their children to take part.

## **6 Football**

- 6.1 The school offers additional football coaching after school. A qualified FA coach, who is a member of the school staff, runs and organises these sessions. A charge is made for these sessions to cover the cost of employing the coach.

## **7 Transport to representative activities**

- 7.1 We do not normally charge if children are transported to an activity.

## **8 Photographs**

- 8.1 Each year we invite a photographer to come into school to take photographs. The school acts as distributor for these photographs and we make no charge for this service.

## **9 School Uniform and accessories**

- 9.1 We sell uniform and book and PE bags at cost price.

One water bottle per pupil is provided by the school at the start of each academic year. If a parent/carer wishes to purchase additional ones or replace one that has been lost a charge of £1 is made. A small profit of approximately 20p per bottle is made in this instance, which goes back into school funds.

## **10 Monitoring and review**

- 10.1 This policy is monitored by the governing body, and will be reviewed every two years or earlier if necessary.