



## Collection Of Children At The End Of The School Day 2020/2021

Parents/carers should ensure that the contact has agreed for their information to be shared with the school and to be processed by the school for the purposes of collecting the child. We process this information to safeguard pupils and to comply with a legal obligation under the Education Act 2002 s175. If there are any changes to the authorised person(s) to collect the child, the parent /carer must inform the school immediately. If the contact has any questions or queries regarding this, please direct them to contact the school on 02476 610165. By giving your authorisation for these contacts to collect your child you give permission for information to be passed to them about your child's school day to include signing the accident book.

Child's Name \_\_\_\_\_ Child's Teacher \_\_\_\_\_

**Please tick one box only:**

|  |                          |
|--|--------------------------|
| My child has permission to make his/her own way home | <input type="checkbox"/> |
|--|--------------------------|

**OR**

|  |                          |
|--|--------------------------|
| My child <u>must</u> be collected from the classroom | <input type="checkbox"/> |
|--|--------------------------|

**Please write the names of people who are authorised to collect your child from school.**

1.

\_\_\_\_\_

2.

\_\_\_\_\_

3.

\_\_\_\_\_

4.

\_\_\_\_\_

5.

\_\_\_\_\_

6.

\_\_\_\_\_

**Signed** \_\_\_\_\_ **(Parent/Carer) Date** \_\_\_\_\_

**Please contact the school office by 3.00 pm if you have to make alternative arrangements for the collection of your child.**